

Pentucket Music Department
Boosters

MEETING DATE: 2/3/14

Members Present

Kendra Bowker, President
Kathie Sullivan, Vice President
Sue Hersey, Treasurer
Audrey Tarr, Secretary
Dianne Elardo, Communications Secretary
David Schumacher, teacher
Lisa Arsenault, Color Guard

Mission Statement (draft): To provide various supports to the Pentucket Music Program through fundraising and advocacy.

AGENDA ITEMS-

Old Business:

1. Update on 501C3 status
2. Set fundraising/budget goals (With input from teachers)
3. Brainstorm fundraising ideas and decide on initial ones to pursue.

New Business:

1. March Meeting (Audrey)
2. Bidding for Good (Dianne)
3. Clothing drive (Kendra)
4. Kick starter (collaboration with PEF)
5. Mood Swings big band (concert, Dianne)
6. Online auction
7. Contact with other Booster organizations (Kendra) Sent an email to Methuen. She will meet with a representative tomorrow night.

Discussion:

- **March meeting:** invite will be sent to color guard parents. Invite will be sent out in weekly school news blast. Each person on board can bring a bottle of wine and a snack. Audrey can provide paper goods, and water. Have music – Jazz combo can play. Tony can send out something through school loop. Lisa can bring a screen/computer and we can have videos of color guard/combo playing. Encourage people to come and come up with a calendar with booster meeting dates, music dates and performance dates. Teachers should be there and speak. Talk about what each group does – put it into a trifold handout. Marching band, Concert Band Winter Percussion, Color Guard, Chorus, Orchestra. We will confirm details for all of this at our next meeting on **March 4th**.

- Cash calendar idea (Lisa) So simple to put together. Sold for 10.00 each day there's a prize (prizes are often donated) Tell kids what we will buy with the money so they can see the results of their efforts.
- 501C3 Need to be set up as a charitable organization. Lisa will give them the names of the board. Mr. Arsenault is setting up the paper work. He will review bylaws/constitution with Tony. Need an accountant. Cost to set up with the state (the Arsenaults will donate the money) - \$850.00. QuickBooks and computer is already set up. Mike Capo is a possible accountant from Newburyport who may be able to help us. - Sue
- Bidding for Good – Initial cost of 500.00 to set up plus they get a 12% commission (total). Many things need to be donated to make it worth it. Can put on consignment items. There are free items that can be put on the website and a referral page as well. Really do need about 100 items to make it worth it. 500.00 up front and fees are paid at the end - Dianne
- Clothing drive. Ecosmith Recyclers. Take old clothing – rags- get so much money per pound. – Kendra
- Sue Stasiuk from PAF approached us to help this group by starting a kick starter fundraising website to help the Boosters raise funds. Invite her to come to our next meeting - Audrey

Action Items:

- Reminders: David Schumacher and Anthony Beatrice will collaborate with the other music program teachers to come up with a 'wish' list of what they need. Dianne
- Anthony will email Audrey Tarr about the steps needed to set up a page on the music web site so meeting minutes can be posted.
- Constitution for next agenda/meeting
- Forward pictures to **Kathie** for informational trifold.
- **Audrey** will send David an email to remind him about the 27th and combo playing.
- **Kendra** will contact the school about sending out notice about the March 27th meeting and she will come up with the calendar to hand out.
- **Audrey** will contact Sue from PAF about coming to our next meeting to talk about fundraising.
- **Sue** and **Lisa** will meet to set up computer. **Lisa** will contact an accountant she know (see above).
- **David** will send information about Bowl a Thon fundraiser.

Questions/Concerns:

- We need to review the Constitution draft and either accept as is or amend.