

Pentucket Music Department
Boosters

MEETING DATE: 11/4/14

Members Present

Kendra Bowker, President
Kathie Sullivan, Vice President
Sue Hersey, Treasurer
Audrey Tarr, Secretary
Dianne Elardo, Communications Secretary
David Schumacher, teacher
Lisa Arsenault, Color Guard Director

Mission Statement: To provide various supports to the Pentucket Music Program through fundraising and advocacy.

AGENDA ITEMS-

Old Business:

New Business:

1. Report from the Treasurer.
2. Color Guard change in status.
3. Fundraising updates:
 - a. Poinsettias
 - b. Flatbread pizza
 - c. Dance/dinner with Mood Swings
 - d. Bowlathon
 - e. Ecosymth recycling
4. Communication - planning committee

Discussion:

1. **Treasurer's Report:** Need to do an annual report. It goes to the state. Kendra will forward to the Treasurer. We are now an official 501C3 public charity! Sue will call me with the financial information so I can post it to the notes.

Financial Report – November (added to minutes on 11-16-14):
September 30, 2014 balance \$2900.15
Withdrawal IRS 1023-EZ \$ 400.00
Deposit October 30th \$ 123.00
Deposit details: T-shirts and cookie sales

Interest October 31 st	\$.53
Total balance as of October 31, 2014:		\$2,623.68

2. Color Guard change in status: Lisa Arsenaault passed out a form with color guard stats. Wants to seek approval to become part of the Music Boosters group. They have been a sanctioned group of the high school and had a student account at the school, provided a budget, and were no cost to the school. Dr. Mulqueen is cutting funding. He doesn't have a budget for them so even though they have never cost the school anything (with a \$10,000.00 annual budget) Lisa is looking for a way to keep going by becoming part of the Music Booster association. She needs to be part of the school so that she will have space and insurance for her program. Participants do pay \$350.00 a year fee to participate which will continue. The space would be free – the school won't charge for that, but insurance would have to be acquired. If the Color Guard has to break away then it would take quite a while to file her own 503b forms.

- Sue Hersey talked to the insurance today. We just need to send them the bylaws. She is going to check that we would have the specific insurance we need.

If voted to come under the umbrella of the Pentucket Boosters then the Color Guard would continue to be self-sustaining with a separate designation within the Booster's bank account. Funding would be in the Booster's bank account but kept track of separately.

After discussion of these details the board voted a unanimous decision to have the Color Guard be part of the Boosters.

3. Fundraising updates:

a. Poinsettias: envelopes and order forms are prepared. Form is on the website. Order forms have to be in by December 1st. Delivered at the high school December 6th. Students pick up and deliver to all who ordered. Kimball will update the page on the website to take 'student' off the order form. Forms/orders will be taken also at the Thanksgiving game and possibly the play this weekend (pending approval). Kendra will contact Rachel McGowan about having the table at the play and will reach out to the email list for volunteers to man the table.

b. Flatbread pizza: Amy has it all set. She made a banner. It's December 23rd.

c. Dinner/Dance: Date has not been confirmed yet. There are openings around February (Valentine's?). Sue Hersey needs to find a day and then Dianne can confirm with the band. Sue will check on the food. February 28th is a possibility. Sue will check on availability. If we charged \$35.00 per ticket and had at least 100 people (\$500.00 for the sight; \$400.00 for the band; \$11.00 per person for food) we would clear \$1500.00. Plus we can have silent auction.

d. Bowlathon – tabled until the spring. Rich Ferrara will look into other locals in the spring.

e. Ecosmith recycling: Kendra emailed Dr. Mulqueen to find a space. He said he would look into it.

4. Communication Committee. Kendra wants to meet with people (based on a power point Kimball Tarr put together) to discuss the best ways to communicate with the public, spread information, etc. Kendra will put out an email to see who is interested. She was hoping to meet with Kimball and whoever else is interested.